UNIVERSITI POLY-TECH MALAYSIA
UPTM
DU060 (W)

STUDENT FINANCIAL UNDERTAKING AND DECLARATION

i) .....* (parent/guardian)

NRIC/Passport No.: ..... residing at .....

.....

AND

ii) ..... (student)

NRIC/Passport No.: ..... residing at .....

.....

do solemnly and sincerely declare that:

1. I/We hereby undertake to pay all tuition fees and any other applicable charges payable throughout the duration of the programme pursued by my child/ward/me, within such timeframes as may be prescribed by Universiti Poly-Tech Malaysia (UPTM) from time to time, to the extent that such fees and charges are not sponsored or paid by any third party or sponsor. If my child/ward/I fail to pay any tuition fees and/or other charges due to UPTM, UPTM shall, without prejudice to any of its other rights, be entitled to take such action as it deems appropriate, including prohibiting my child/ward/me from sitting for examinations and/or suspending or terminating the enrolment of my child/ward/me. I/We shall remain fully responsible for all outstanding fees, charges and other sums due to UPTM until such amounts have been paid in full.
2. I/We further undertake that my child/ward/I shall not withdraw from the programme after registration without first obtaining the prior written consent of UPTM (refer to the Schedule of Tuition Fee Charges in the Event of Student Withdrawal). Should my child/ward/I fail to comply with this undertaking, I/we shall be responsible for the payment of all applicable tuition fees, other charges, outstanding amounts and any other sums payable to or claimed by UPTM.
3. I/We hereby undertake to indemnify and keep UPTM indemnified against any loss, liability, claim, action, cost or expense incurred by UPTM arising out of or in connection with my/our failure to pay any amount due to UPTM and/or the failure of my child/ward/me to continue his/her/my studies at UPTM or at any other location as may be required by UPTM.
4. I/We hereby declare that this undertaking is made voluntarily and that I/we have read, understood and agreed to all the terms contained herein. I/We make this solemn declaration conscientiously believing the same to be true and pursuant to the provisions of the Statutory Declarations Act 1960. In the event of any inconsistency between the Bahasa Melayu and English versions, the Bahasa Melayu version shall prevail.

MADE AND SOLEMNLY DECLARED by the above-named persons:

(Signature of Parent/Guardian)

.....
Name: _____
NRIC/Passport No.: _____
Date: _____

(Signature of Student)

.....
Name: _____
NRIC/Passport No.: _____
Date: _____

**Please delete whichever is not applicable.*

IMPORTANT: This form MUST be duly completed by the parent/guardian, even if the student has applied for or received sponsorship, financial assistance or an education loan.

TUITION FEE CHARGES IN THE EVENT OF STUDENT WITHDRAWAL

Tuition fee charges are subject to the regulations prescribed by KPTM Sdn. Bhd., as follows:

ITEM	TUITION FEE CHARGE
A student who withdraws within TWO (2) WEEKS from the date of registration	**No Charge**
A student who withdraws between THREE (3) AND FIVE (5) WEEKS from the date of registration	**20%**
A student who withdraws AFTER FIVE (5) WEEKS from the date of registration	**100%**